



The highlight of Winterfest in Luverne is the HOLIDAY EXPO!

The Expo is held in the Luverne Public School Cardinal Gym & Commons
on Saturday, December 5, 2026 from 9 am to 2 pm.

The Expo draws 800-1,200 people from the tri-state area shopping for the holiday!

SHOW DETAILS:

- Booths in the Commons are 8' by 10'. First booth is \$70 and \$60 for each additional booth.
- Booths in the Cardinal Gym are 12' by 10'. First booth is \$75 and \$65 for each additional booth.
- All commercial products are exclusive and accepted on first come, first serve basis.
- Electrical service is \$5 additional.
- Tables are not provided but available to rent for \$15 each.
- Two chairs are available for each booth.
- Corners, wall-space and electrical are provided on a first come, first serve basis.
- PAYMENT REQUIRED AT THE TIME OF REGISTRATION. You will be notified of acceptance.
- Final show details and set up information will be emailed the week of the event.
- Set-up times will be set up for Friday evening and Saturday morning.
- All booths must be ready to operate by 9 am on Saturday, December 5.

EXPO CASH: The Chamber will draw for 2 - \$25 HOLIDAY EXPO CASH PRIZES EVERY HOUR AT 10 AM, 11 AM, 12 NOON, AND 1 PM. Winners must spend the \$25 Expo Cash at vendors at the show in \$5 increments. Vendors who agreed to take EXPO CASH will be paid the day of the show. Please indicate if you are willing to accept the EXPO CASH.

LUVERNE AREA CHAMBER | 213 EAST LUVERNE STREET | LUVERNE MN 56156
507-283-4061 | 507-920-5197 (cell)

Kenzi Klein, Executive Director
luvernechamber@co.rock.mn.us

Jane Lanphere, Administrative Assistant
brandenburggallery@co.rock.mn.us

2026 WINTERFEST EXPO VENDOR APPLICATION

Business Name: _____

For commercial vendors – exact product name required!

Contact Person: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Contact Phone: _____

E-Mail Address: _____

BOOTHS:

Commons (8' by 10') @ \$70/booth \$ _____

Cardinal Gym (12' by 10') @ \$75/booth \$ _____

Additional booths Commons @ \$60/booth \$ _____

Additional booths – Gym @ \$65/booth \$ _____

Electrical service @ \$5 \$ _____

Tables @ \$15/table \$ _____

TOTAL (amount enclosed) \$ _____

ANY SPECIAL REQUESTS ON LOCATION, SET-UP AND ETC: _____

Please describe your merchandise or service:

WILL YOU ACCEPT THE HOLIDAY EXPO CASH?

YES

NO

CHECKS PAYABLE TO: LUVERNE AREA CHAMBER Payment must be included with registration!

CREDIT CARD: Type _____ Credit card number: _____

Expiration Date: _____ V-Code: _____

Name on credit card: _____

Mail to: LUVERNE AREA CHAMBER 507 283-4061

213 East Luverne Street

Jane's cell: 507-920-5197

Luverne, MN 56156

Email: luvernechamber@co.rock.mn.us

PLEASE RETURN REGISTRATION, MN ST-19 AND PAYMENT

Operator Certificate of Compliance

Read the information on the back before completing this certificate. **Person selling at event:** Complete this certificate and give it to the operator/organizer of the event. **Operator/organizer of event:** Keep this certificate for your records.

Do not send this form to the Department of Revenue.

Print or Type

Name of Business Selling or Exhibiting at Event

Minnesota Tax ID Number

Seller's Complete Address

City

State

ZIP Code

Name of Person or Group Organizing Event

Name and Location of Event

Date(s) of Event

Merchandise
Sold

Describe the type of merchandise you plan to sell.

Sales Tax Exemption Information

Complete this section if you are not required to have a Minnesota tax ID number.

- ☐ I am selling only nontaxable items.
- ☐ I am not making any sales at the event.
- ☐ I participate in a direct selling plan, selling for _____ (*name of company*), and the home office or top distributor has a Minnesota tax ID number and remits the sales tax on my behalf. This is
- ☐ a nonprofit organization that meets the exemption requirements described below:
- _____ Candy sold for fundraising purposes by a nonprofit organization that provides educational and social activities for young people primarily aged 18 and under (*MS 297A.70, subd. 13[a][4]*).
- _____ Youth or senior citizen group with fundraising receipts up to \$20,000 per year (\$10,000 or less before January 1, 2015) (*MS 297A.70, subd. 13[b][1]*).
- _____ A nonprofit organization that meets all the criteria set forth in MS 297A.70, subd. 14.

Sign Here

I declare that the information on this certificate is true and correct to the best of my knowledge and belief and that I am authorized to sign this form.

Signature of Seller

Print Name Here

Date

Daytime Phone

PENALTY — Operators who do not have Form ST19 or a similar written document from sellers can be fined a penalty of \$100 for each seller that is not in compliance for each day of the selling event.

Information for Sellers and Event Operators

Operators/organizers of craft, antique, coin, stamp or comic book shows; flea markets; convention exhibit areas; or similar events are required by Minnesota law to get written evidence that persons who do business at the show or event have a valid Minnesota tax ID number.

If a seller is not required to have a Minnesota tax ID number, the seller must give the operator a written statement that items offered for sale are not subject to sales tax.

All operators (including operators of community sponsored events and nonprofit organizations) must obtain written evidence from sellers.

Certain individual sellers are not required to register to collect sales tax if they qualify for the isolated and occasional sales exemption. To qualify, all the following conditions must be met:

- The seller participates in only one event per calendar year that lasts no more than three days;
- The seller makes sales of \$500 or less during the calendar year; and
- The seller provides a written statement to that effect, and includes the seller's name, address and telephone number.

This isolated and occasional sales provision applies to individuals only. It does not apply to businesses.

Sales Tax Registration

To register for a Minnesota tax ID number, call 651-282-5225.

A registration application (Form ABR) is also available on our website at **www.revenue.state.mn.us**.

Information and Assistance

If you have questions or want fact sheets on specific sales tax topics, call 651-296-6181.

Most sales tax forms and fact sheets are also available on our website at **www.revenue.state.mn.us**.

For information related to sellers and event operators, see Fact Sheet #148, *Selling Event Exhibitors and Operators*.

We'll provide information in other formats upon request to persons with disabilities.